

LORCH NAVILLE WARD LLC

CONFIDENTIAL MEDIATION CLIENT INFORMATION FORM

Today's Date:

Which attorney are you mediating with today?

CLIENT NAME:

Address:

City, State, Zip:

Phone Number:
(Work)

Phone Number:
(Home)

Fax Number:

Phone Number:
(Cell)

Social Security Number:

Date of Birth:

Age:

Employment:

Employment Address:

I understand that I am responsible for payment of legal services rendered to me.

DATE:

SIGNATURE:

MEDIATOR'S ADVISEMENT OF PARTICIPANTS

1. This Advise ment of Participants was presented to the participant prior to commencement of mediation.
2. The mediator is a neutral party, acting to encourage and assist in the resolution of a dispute between two or more parties. This is an informal and non-adversarial process. The decision making authority rests with the parties, not the mediator.
3. The mediator shall advise the parties of all persons whose presence at mediation might facilitate a settlement.
4. The mediator shall, in child related matters, ensure that the parties consider fully the best interests of the children and that they understand the consequences of any decision they reach concerning the children.
5. The mediator is not providing legal advice.
6. The mediator does not represent either party.
7. The mediator cannot assure how the court would apply the law or rule in the parties' case or what the outcome of the case would be if the dispute were to go before the court. However, in the mediation process, the mediator may meet jointly or separately with the parties and may express an evaluation of the case to one or more of the parties or their representatives. This evaluation may be expressed in the form of settlement ranges rather than exact amounts.
8. The mediator will recommend that the parties seek or consult with their own legal counsel if they desire, or believe they need legal advice. The mediator will further explain the difference between a mediator's role and a lawyer's role should the mediator believe that a party may not understand the mediator's role.
9. The mediator will not advise any party what that party should do in a specific case, or whether a party should accept an offer.
10. The mediator is required to terminate the mediation whenever the mediator believes that continuation of the process would harm or prejudice one or more of the parties or the children or whenever the ability or willingness of any party to participate meaningfully in mediation is so lacking that a reasonable agreement is unlikely.
11. If a party is not represented by legal counsel, the unrepresented party has been informed that he or she may have an attorney of his or her choosing be present at the mediation and/or review any documents prepared during mediation. If a party is unrepresented, the mediator will review each document drafted during mediation with any unrepresented party and explain to the unrepresented party that he or she should not view or rely on language in documents prepared by the mediator as legal advice.

Read and understood this ____ day of _____, 20__.

Date: _____